

Call for Expensive Items (SETF) 2001-2002

DEADLINE:

January 28, 2002, 5pm - Send requests to your Pod Leader.

AMOUNT AVAILABLE: \$150,000 has been allocated this year, but given the budget situation, we might not want to expend it all this year. Our aim is to try to meet some of the critical needs of one-time expensive material that faculty have requested that you feel cannot be met with your bib-managed funds.

CRITERIA:

- Materials that are over \$500.
- Materials can be print, cd-rom, or electronic, but **must** be a one-time purchases. The exception would be if there are minimal ongoing access fees, which will need to be paid out of programmatic serials funds. And if it is an electronic resource, submit the 3-page ERequest form. Open Netscape P:\Erequests Forms\newinternetform.html
- Materials must also be available for purchase (i.e. in-print or vendor has o.p. material in stock), and complete (no forthcoming publications; no continuations).

INSTRUCTIONS:

- List all relevant information: author, title, publisher/distributor, costs (one-time and any access fees), etc..
- If your request is for microforms, please indicate the number of reels (if this is approved, we will contact Yvonne Wilson or Margaret Aguirre as appropriate so they can plan for microform cabinet space).
- Indicate time urgency for this material if appropriate (e.g. needed next quarter)
- Indicate anticipated use of material if known (e.g. needed for a class; needed for research)
- Indicate priority by program, especially if you are submitting more than one request (it would be helpful if you could distinguish between "essential/critical needs" vs. "nice-to-have" desiderata)
- Indicate if this is for a new faculty member, whose information needs you are trying to meet
- Send requests to pod leaders by the deadline, 5pm, January 28, 2002.